

# Informal Joint Performance and Audit Scrutiny Committee



Forest Heath  
District Council

|  |   |                  |                 |              |                  |              |             |            |                  |
|--|---|------------------|-----------------|--------------|------------------|--------------|-------------|------------|------------------|
| <b>Title:</b>  | <b>Agenda</b>   |                  |                 |              |                  |              |             |            |                  |
| <b>Date:</b>   | <b>Thursday 29 January 2015</b>   |                  |                 |              |                  |              |             |            |                  |
| <b>Time:</b>   | <b>5.00 pm</b>  |                  |                 |              |                  |              |             |            |                  |
| <b>Venue:</b>  | <b>Council Chamber<br/>District Offices<br/>College Heath Road<br/>Mildenhall</b>   |                  |                 |              |                  |              |             |            |                  |
| <b>Full Members:</b>   | <p style="text-align: center;"><b>Chairman</b> Colin Noble<br/><b>Vice Chairman</b> Tony Wheble</p> <p><u>Conservative Members (8)</u></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Michael Anderson</td> <td style="width: 33%;">John Bloodworth</td> </tr> <tr> <td>Chris Barker</td> <td>Geoffrey Jaggard</td> </tr> <tr> <td>David Bimson</td> <td>John McGhee</td> </tr> </table> <p><u>Opposition Group Members (2)</u></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Tim Huggan</td> <td style="width: 33%;">Michael Jefferys</td> </tr> </table> | Michael Anderson | John Bloodworth | Chris Barker | Geoffrey Jaggard | David Bimson | John McGhee | Tim Huggan | Michael Jefferys |
| Michael Anderson   | John Bloodworth   |                  |                 |              |                  |              |             |            |                  |
| Chris Barker   | Geoffrey Jaggard  |                  |                 |              |                  |              |             |            |                  |
| David Bimson   | John McGhee   |                  |                 |              |                  |              |             |            |                  |
| Tim Huggan   | Michael Jefferys  |                  |                 |              |                  |              |             |            |                  |
| <b>Substitutes:</b>  | Named substitutes are not appointed   |                  |                 |              |                  |              |             |            |                  |
| <b>Interests – Declaration and Restriction on Participation:</b> | Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.   |                  |                 |              |                  |              |             |            |                  |
| <b>Quorum:</b>   | Three Members   |                  |                 |              |                  |              |             |            |                  |
| <b>Committee administrator:</b>                                  | <b>Christine Brain</b><br>Scrutiny Officer<br><b>Tel:</b> 01638 719729<br><b>Email:</b> <a href="mailto:christine.brain@westsuffolk.gov.uk">christine.brain@westsuffolk.gov.uk</a>  |                  |                 |              |                  |              |             |            |                  |

|               |   |
|---------------|---|
| <b>5.00pm</b> | <p><b>Public Speaking</b></p> <p>Prior to the start of the informal discussions, members of the public are invited to put questions/statements of not more than 3 minutes duration in relation to items to be discussed in Part 1 of the agenda only.</p> |
| <b>5.00pm</b> | <p>Informal discussions with St Edmundsbury Borough Council's Performance and Audit Scrutiny Committee on the three substantive items listed below under Items 5 to 7 inclusive, to be held in the <b><u>Council Chamber</u></b>.</p>                     |
| <b>5.30pm</b> | <p>The formal meeting of the Performance and Audit Scrutiny Committee will commence at 5.30pm or immediately following the conclusion of the informal discussions, whichever is the later, in the <b><u>Council Chamber</u></b>.</p>                      |

All Members of St Edmundsbury Borough Council's Performance and Audit Scrutiny Committee have been invited to attend the meeting to enable informal discussions on the reports listed in Items 5 to 7 inclusive below to take place between the two authorities:

**COUNCILLORS**

|                          |   |                            |                                   |
|--------------------------|---|----------------------------|-----------------------------------|
| Conservative Members (7) | Sarah Broughton<br>Karen Richardson<br>Patricia Warby | Paul Farmer<br>Paul Simner | Beccy Hopfensperger<br>Paula Wade |
| Independent Group (2)    | David Nettleton                                       | Derek Redhead              |                                   |
| UKIP Member (1)          | Vacancy   |                            |                                   |

**SUBSTITUTES**

|                          |                 |                  |                |
|--------------------------|-----------------|------------------|----------------|
| Conservative Members (3) | Jeremy Farthing | Marion Rushbrook | Adam Whittaker |
| Labour Member (1)        | Diane Hind      |                  |                |

On the conclusion of the informal joint discussions, Members of St Edmundsbury Borough Council's Performance and Audit Scrutiny Committee will withdraw from the Council Chamber to the Training Room to hold their meeting and Forest Heath's Performance and Audit Scrutiny Committee will continue as follows:

## Procedural Matters

### Part 1(A) - Public

**1. Apologies for Absence**

**2. Substitutes**

**3. Public Participation**

Members of the public are invited to put questions/statements of not more than 3 minutes duration relating to items to be discussed in Part 1 of the agenda only.

**4. Minutes**

**1 - 12**

To confirm the minutes of the meeting held on 26 November 2014 (copy attached).

*(Following the informal discussions held with St Edmundsbury Borough Council's Performance and Audit and Scrutiny Committee on Items 5 to 7 below, Members are reminded that no further debate shall take place. However, Members are requested to either formally note/resolve Items 5 to 7 below)*

**5. Key Performance Indicators and Quarter 3 Performance Report 2014-2015**

**13 - 22**

Report No: **PAS/FH/15/001**

*(For reference purposes, St Edmundsbury Borough Council's Report Number is PAS/SE/15/001)*

**6. West Suffolk Strategic Risk Register Quarterly Monitoring Report - December 2014**

**23 - 36**

Report No: **PAS/FH/15/002**

*(For reference purposes, St Edmundsbury Borough Council's Report Number is PAS/SE/15/002)*

**7. Work Programme Update**

**37 - 42**

Report No: **PAS/FH/15/003**

*(For reference purposes, St Edmundsbury Borough Council's Report Number is PAS/SE/15/003)*

**Part 1(B) - Public**

**8. Presentation from the Leader of the Council**

The Leader of the Council and Cabinet, has been invited to the meeting to update the Committee on his community leadership role as the political head of the Authority and to provide his assessment of how the Cabinet system was operating.

**9. Financial Performance Report (Revenue and Capital) Quarter 3 (2014-2015)**

**43 - 58**

Report No: **PAS/FH/15/004**

**10. Delivering a Sustainable Budget 2015-16 - Update**

**59 - 62**

Report No: **PAS/FH/15/005**

**11. Urgent Business**

Such other business which, in the opinion of the Chairman should be considered as a matter of urgency to be specified in the minutes.